

**CARTERET REDEVELOPMENT AGENCY
BOROUGH OF CARTERET
REQUEST FOR QUALIFICATIONS
FINANCIAL ADVISORY SERVICES**

The Carteret Redevelopment Agency (the “Agency”) and/or the Borough of Carteret (the “Borough”) are seeking proposals from Financial Advisory firms to serve as Financial Advisor for the Agency and/or the Borough for redevelopment projects being implemented in the Borough. An applicant submitting qualifications in accordance with the Fair and Open Process approved by the Agency and the Borough pursuant to N.J.S.A. 19:44A-20.4 *et seq.* shall include the following items:

- An outline of the experience and reputation of such applicant in the field of financial advisory services.
- An outline of the applicant’s knowledge of financial matters relating to redevelopment.
- A list of all past and present municipal, municipal agency and county Agency clients.
- At least three (3) references.
- An outline of the applicant’s knowledge of the Borough and its redevelopment projects.
- An indication of the applicant’s availability to attend required meetings of the Agency.
- A fee schedule for the firm.
- A resume for the firm and professionals to be assigned to this account.

Firms responding to this RFQ must maintain a current principal office within the State of New Jersey.

Interested parties should respond to the Borough of Carteret, Mayor’s office, Attn: Eric F.M. Chubenko, Executive Director, Carteret Redevelopment Agency, 61 Cooke Avenue, Carteret, NJ 07008 prior to 1:00 P.M. on Thursday, September 24, 2009. All responses should be submitted in sealed envelopes marked “Response to Request for Qualifications for Financial Advisory Services”.